



Finding Aid

Woman's Roosevelt Memorial Association (1919-1957)

Records, 1904 - 1978

**Catalog #THRB 4296
(includes THRB 4300-4306)**

National Park Service
Manhattan Sites
Theodore Roosevelt Birthplace National Historic Site

Originally processed 1993 by Museum Technicians Ann Marie Dube and Anita Israel, under the direction of Regional Archivist Steven Ourada,

Finding aid reformatted by Greg McMurray
2012

*This finding aid may be accessed electronically from the
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to the **National Parks of New York Harbor Conservancy**.*

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SUMMARY

Creator: The Woman's Roosevelt Memorial Association

Title: Records

Dates: 1904-1978 (Bulk: 1919-1955)

Extent: 7.7 linear feet: 9 letter size, 7 legal size, 1 half letter size, and 4 half legal size archives boxes; 2 items stored with Theodore Roosevelt Association Records (THRB 4297) material in 1 (16.5" x 20.5" x 3.25") flat box; 1 (26" x 52") loose folder; and 30 bound books.

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Historical Statement:

The Woman's Roosevelt Memorial Association was founded two days after the death of Theodore Roosevelt on January 6, 1919. The women sought "to establish a national centre of Americanism to perpetuate for all Americans the Americanism which Theodore Roosevelt typified." Their efforts included rebuilding the birthplace and childhood home of the 26th President, creating scholarships and educational programs for adults and children, and producing several publications whose subject was the late President.

Scope and Content Statement:

This collection is composed of the surviving records of the Woman's Roosevelt Memorial Association. These records include correspondence, minutes of meetings, contracts, and other documents related to the formation and continuation of the Association, the construction of the Roosevelt Birthplace building, and their ensuing efforts to educate the public on the importance of Theodore Roosevelt, as well as material concerning individual members and staff.

Processing Information:

This collection was processed in 1993 through the National Park Service's Backlog Cataloging Program, managed by the Branch of Museum Services within the North Atlantic Regional Office's Division of Cultural Resources Management. Museum Technicians Ann Marie Dube and Anita Israel, under the direction of Regional Archivist Steven Ourada. The finding aid was revised and reformatted as part of the Manhattan Sites Archives Project in 2012 by Assistant Archivist Greg McMurray, with the assistance of Lead Archivist Mimi Bowling.

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PROVENANCE NOTE

Prior to National Park Service administration, the Theodore Roosevelt Birthplace was administered by the Theodore Roosevelt Association (TRA), a memorial organization formed shortly after Theodore Roosevelt's passing. Prior to the Theodore Roosevelt Association were two other memorial organizations. The first, the Roosevelt Memorial Association (RMA), was formed in 1919 and became the Theodore Roosevelt Association in 1953. The second, the Woman's Roosevelt Association (WRMA), was formed in 1920 and joined with the Theodore Roosevelt Association in 1955. Moreover, in the mid-1950s, the Theodore Roosevelt Association began efforts to establish a commission to program a worldwide celebration of the hundredth anniversary of Theodore Roosevelt's birth. This congressionally-mandated organization, the Theodore Roosevelt Centennial Commission, was staffed partly by members of the TRA.

All of the memorial organizations operated primarily out of the Theodore Roosevelt birthplace site in Manhattan, and it is there that the majority of the documents produced by them were created and are currently housed. The Theodore Roosevelt Association was involved, as well, in the establishment and subsequent administration of Sagamore Hill, the President's home in Oyster Bay on Long Island. Consequently, there are a few records that were created and are currently housed at Sagamore Hill. Both the Theodore Roosevelt birthplace in Manhattan and Sagamore Hill on Long Island are currently National Historic Sites within the National Park system.

HISTORICAL NOTE

Two days after the death of Theodore Roosevelt on January 6, 1919, a group of New York women met to organize a memorial association. At the first formal meeting, held at the residence of Mrs. John Henry Hammond thirteen days later, an Investigating Committee of five was established to determine the direction the memorial organization should take. On the committee were Mrs. Robert Bacon, Mrs. Ripley Hitchcock, Mrs. A. Barton Hepburn, Mrs. Charles A. Bryan and Mrs. John Henry Hammond, with Mrs. William Demorest as an ex-officio member. By the initial meeting on January 19, the membership numbered 154, and on January 25 the Association was incorporated under the laws of New York State. Weekly meetings were held and committees and officers were elected as the Woman's Roosevelt Memorial Association (WRMA) established itself.

The objectives of the Woman's Roosevelt Memorial Association were twofold. Initially the women would rebuild the birthplace and childhood home of Theodore Roosevelt as it stood in 1858 when the future president was born. The Roosevelt House was located at 28 East 20th Street and was connected with the adjoining building. Secondly, the women wished "to establish a national centre of Americanism to perpetuate for all Americans the Americanism which Theodore Roosevelt typified."¹ The Executive Committee of the WRMA hired Theodate Pope (Riddle) of Farmington, Connecticut, as the architect to restore the birthplace. Her initial drawings of the exterior and detailed plans of the interior were submitted to the Executive Committee on January 27, 1920. Theodate Pope was assisted in her work by Mrs. William Sheffield Cowles, older sister of Theodore Roosevelt, who recalled many details of architecture and interior decoration of the birthplace.

By the spring of 1920 the property at 26 and 28 East 20th Street was purchased and the building plans were complete. One half of the site was to be a replica of the original Roosevelt house and the other half was to be used as a museum and library. The Tide-Water Building Company was awarded the contract for reconstruction and by June 1, 1920, approximately \$200,000 had been raised to erect the birthplace, along with \$55,000 to furnish the interior of the buildings. Contributions to the building fund ranged from pennies donated by school children to large individual donations up to \$5,000. On January 6, 1921, the second anniversary of Theodore Roosevelt's death, the cornerstone of the Roosevelt House was laid at 28 East 20th Street. Furnishings original to the Roosevelt House and other pieces of the same period were actively sought and acquired prior to the dedication on October 27, 1923.

The Woman's Roosevelt Memorial Association operated under an appointed board of directors. According to the by-laws of the Association the board was to be composed of forty members. The board of directors was to elect from its members a president; first, second, third, fourth and fifth vice presidents; a secretary; and a treasurer. The Executive Committee was to be composed of the previously appointed eight individuals. The WRMA president was vested with the authority to appoint all necessary committees from the members of the Association. The composition of the

¹ *Woman's Roosevelt Memorial Bulletin* 1, no. 1 (December 1919): 1

officers and board of directors is outlined in the *Woman's Roosevelt Memorial Bulletin* and the *Roosevelt House Annual*.

In order to present to schoolchildren the unique vitality of Theodore Roosevelt's patriotism the Woman's Roosevelt Memorial Association conducted a national educational movement. Among the activities of this movement was the establishment of Roosevelt House Scholarships. Each Roosevelt State Committee conducted an annual contest for the best essay on Theodore Roosevelt, his character, interests or activities. The winning essay in each state would compete for one of three Roosevelt House Scholarships. The WRMA also sponsored an essay contest for the students of New York's public schools. Essay topics included "TR the Rough Rider," "TR's Life," and "TR's Contribution to American History." Each school submitted its best essay from grades six through twelve to compete for the Theodore Roosevelt Medallion. Among other educational activities the WRMA provided a traveling exhibit of twenty mounted photographs of Theodore Roosevelt which provided its viewers with a pictorial outline of his life. On the anniversary of Theodore Roosevelt's birth the WRMA Education Committee sent a play about him to the Department of Education in each state to ask the superintendent to provide the play to teachers of fifth and sixth grade students. Additionally, the *Roosevelt Quarterly* and the *Roosevelt House Review* were publications put out by the WRMA for students and members of the numerous Roosevelt Clubs. The publications included essays from contest winners, information concerning events at the Roosevelt House and any interesting news regarding Roosevelt Club members.

The Roosevelt House itself served as an educational center for adults as well, providing tours of Theodore Roosevelt's birthplace, not just as an historic restoration but as a center for the stimulation of the American spirit. In the house visitors experienced the surroundings in which Theodore Roosevelt's early character was shaped, as well as viewing the collections of Roosevelt memorabilia which, according to President Coolidge, would "bring before the eyes and minds of the generations to come the aspirations, the achievements, the exuberant and captivating personality of the great interpreter and apostle of the American spirit."²

The Woman's Roosevelt Memorial Association and the Roosevelt Memorial Association (RMA), both organized to perpetuate the memory of Theodore Roosevelt, reached an agreement with respect to their individual goals and daily activities. A Memorandum of Agreement between the two memorial associations was signed on May 9, 1924. The terms of the agreement provided the RMA with rent-free space in the Roosevelt House for nine hundred and ninety-nine years to display publicly their collection of books, manuscripts and photographs, and to provide office space for the staff necessary to maintain the collection. The Roosevelt Memorial Association changed its name to the Theodore Roosevelt Association (TRA) on May 21, 1953. The WRMA and the TRA signed an Agreement for Consolidation on January 6, 1955. This agreement was authorized by an act of Congress and approved by President Eisenhower on March 29, 1956. The combined organization retained the name of the Theodore Roosevelt Association and remained true to the goals of both organizations.

² *Roosevelt House Bulletin* 2, no. 2 (Fall 1923): 1.

SCOPE AND CONTENT NOTE

This collection is composed of the surviving records of a group of women who organized the Woman's Roosevelt Memorial Association (WRMA) to perpetuate the memory of Theodore Roosevelt by rebuilding his birthplace at 28 East 20th Street in New York City, making it a national center of Americanism. Collection material includes correspondence, minutes of meetings, contracts, and other documents related to the formation and continuation of the Association, the construction of the Roosevelt Birthplace building, and their ensuing efforts to educate the public on the importance of Theodore Roosevelt, as well as material concerning individual members and staff.

These records have been culled from the Theodore Roosevelt Association (TRA) Records cared for by the Theodore Roosevelt Birthplace National Historic Site (THRB) in New York City. For the most part the records of the Woman's Roosevelt Memorial Association were distinct from the TRA records. Some materials were transferred from TRA files in order to complete WRMA record series.

ARRANGEMENT NOTE

The records have been organized into eight series as follows: Administrative, Financial, Commemorative, Museum Management, Photographs, Publications, Collected Materials, and Miscellaneous. Within each series a variety of subseries and file units have been established as derived from the order of the records and the materials themselves. Refer to the organizational outline on pages 10-12.

If more than three of the same items were found in a folder the duplicate materials were removed and placed with other duplicate materials from the TRA records. A box and folder list for the WRMA duplicate materials is contained in Series VIII.

SERIES OUTLINE

I. Administrative Records

A. Provenance Materials

B. Board of Directors

1. Committees

2. Members

3. General Correspondence

4. Meeting Minutes

a. Minutes Books

b. Files

5. Roosevelt Memorial Association

C. Staff Files

1. President

2. Vice President

3. Executive Secretary

4. Financial Secretary

5. Secretary

6. Treasurer

7. Honorary Editor, *Woman's Roosevelt Memorial Association Bulletin*

D. Construction

II. Financial Records

A. Bound Materials

1. Ledgers

2. Special Campaigns

3. Membership Books

4. Receipt Books

B. Files

1. Mortgages
2. Reports
3. Bank Accounts
4. Loans
5. Insurance
6. Investments
7. Taxes
8. Bequest
9. Receipts

III. Commemorative Materials

- A. Medallion
- B. Theodore Roosevelt Quote
- C. Theodore Roosevelt Birthday
- D. Essay Contest
 1. Correspondence
 2. Essays

IV. Museum Management Records

- A. Physical Plant
- B. Furnishings
- C. Collections
- D. Education
- E. Visitation and Souvenir Shop
- F. Publicity
- G. Reference

V. Photographs

VI. Publications

- A. *Woman's Roosevelt Memorial Bulletin/Roosevelt House Bulletin*
- B. *The Roosevelt Quarterly*
- C. *Roosevelt House Review*
- D. *Roosevelt House Annual*
- E. Other

VII. Collected Materials

- A. Primary Documents
- B. Secondary Documents

VIII. Miscellaneous

- A. Primary Documents
- B. Mrs. Theodore Douglas Robinson Collection 1904-1912 (THRB 4306)
- C. Oversize Materials
- D. Loose Oversize Materials
- E. Duplicate Materials

Appendix A. Correspondence Listing

Appendix B. Women's Roosevelt Memorial Association Staff in 1922

Appendix C. Women's Roosevelt Memorial Association Staff in 1950

SERIES NOTES AND CONTENTS LIST

Series I. Administrative Records

The Administrative Records are composed of correspondence, minutes of meetings, contracts and documents related to the formation of the Association. The Administrative Records series is divided into four subseries: Provenance Materials, Board of Directors, Staff Files and Construction.

Subseries A. Provenance Materials (1916-1957, undated)

Provenance Materials contain documents relating to the formation of the WRMA and other materials that explain various aspects of the Association. This subseries contains a poem, article and manuscript about Theodore Roosevelt and the Roosevelt House. The Constitution, By-Laws, Charter, Certificate of Incorporation and Original Amendment of the WRMA are included in this group. The files in this subseries are arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	"Memorials that Serve Mankind -- Theodore Roosevelt's Ideal,"	May 18, 1916
1	2	Recommendation for a Roosevelt House	undated
1	3	Architectural Plan Suggestions for Roosevelt House	undated
1	4	Poem, <i>Theodore Roosevelt</i> , by Marion MacArthur Laing	January 6, 1919
1	5	Children's Aid Society	January 16, 1919
1	6	Early Organization of the Theodore Roosevelt House	December 17, 1919- November 16, 1931
1	7	Program, Baseball Benefit Game for Roosevelt Memorial Fund in Buenos Aires, Argentina	undated
1	8	Charter and By-Laws	1919-1920
1	9	Constitution and By-Laws	undated
1	10	Original Amendment	undated
1	11	Resolution of RMA to Appropriate Funds Toward the Completion of the Roosevelt House	October 27, 1922
1	12	Estimate for Endowment Fund	undated

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	13	Endowment Fund Premiums	undated
1	14	Form Letters	March 5, 1935- September 15, 1953
1	15	Form Letters	undated
1	16	Letterhead and Envelopes	undated
1	17	Association Name Change -- Certificate and Correspondence	January 10-30, 1946
1	18	Post Merger Membership Drive	January 1, 1957
1	19	Theodore Roosevelt's Last Message	undated
1	20	Manuscript -- "Theodore Roosevelt House: What it was, What it is, What it means." [TD]	undated
1	21	Combination Safe Lock Instructions and Combination	undated
1	22	Miscellaneous Materials	undated

Subseries B. Board of Directors (1919-1956, undated)

Scope and Content: This section includes material relating to the board members of the board of directors, and contains meeting minutes of the board itself and various committees; correspondence from the WRMA to contributors; legal matters concerning an employee, Earle W. Jones; and a few thank you letters to the WRMA. Of interest is a telegram from Calvin Coolidge. The files are arranged alphabetically by member's last name and are chronological within each folder.

There are also files related to the Roosevelt Memorial Association, include correspondence, a memorandum of agreement, documents describing considerations of merger between the RMA and the WRMA, and meeting minutes between the RMA and WRMA. Of particular interest in this subgroup are the documents relating to the investigation of the financial affairs of the RMA by the WRMA.

Sub-subseries 1. Committees (1919-1956, undated)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	23	Campaign Committee	January 3 1923-March 11 1924

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	24	Committee of Sixty-one	January 23, 1937
1	25	Education Committee -- General	undated
1	26	Education Committee -- Wood, Mrs. Henry A. Wise	January 8 1931- November 25, 1933
1	27	Finance Committee -- General	undated
1	28	House Committee	April 13, 1923-November 14, 1956
1	29	Investigating Committee	January 21, 1919
1	30	Meetings Committee	October 16, 1922- January 25 1924

Sub-subseries 2. Members (1935-1948)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	31	Belknap, Mrs. Reginald R.	October 26-27, 1948
1	32	Blanchard, Mrs. John Osgood	February 26-May 2, 1935
1	33	Hitchcock, Mrs. Ripley	June 6, 1945-March 16, 1948
1	34	Oppenheim, Mrs. Laurent	September 8, 1938- November 30, 1939

Sub-subseries 3. General Correspondence (1924-1948, undated)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	35	Contributors \$1,000 or more	undated
1	36	Jones, Earle W.	August 26, 1944-June 7, 1946
1	37	Medallions Sent to Contributors	March 15, 1924- December 14, 1926, Part 1

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	38	Medallions Sent to Contributors	March 15, 1924- December 14, 1926, Part 2
1	39	Medallions Sent to Contributors	February 25, 1927- January 21, 1931
1	40	Members -- "In Memoriam"	April 20, 1929-November 14, 1940
1	41	Telegram -- Coolidge, Calvin	April 5, 1920
1	42	Thank You Letters	June 6, 1945-March 16, 1948
1	43	Wellwood, Miss	October 14, 1935

Sub-subseries 4. Meeting Minutes (1919-1955)

Sub-sub-subseries a. Minutes Books (1919-1955)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
2	1	Minutes book	January 19, 1919-January 6, 1920
2	2	Minutes book	January 1, 1920-January 1, 1925
2	3	Minutes book	January 6, 1925- December 6, 1933
2	4	Minutes book	January 6, 1934- December 11, 1942
2	5	Minutes book	January 6, 1943-March 13, 1953
2	6	Minutes book	April 10, 1953-January 6, 1955

Sub-sub-subseries b. Minutes Files (1919-1955)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
2	7	Untitled Files	January 19-December 30, 1919
2	8	Untitled Files	November 12, 1920-April 14, 1939
2	9	Untitled Files	February 13, 1942-February 10, 1954
2	10	Annual Meeting	January 6, 1954
2	11	Untitled Files	November 12, 1954
2	12	Annual Meeting	January 6, 1955
2	13	Annual Meeting -- Proxies	January 6, 1955, Part 1
2	14	Annual Meeting -- Proxies	January 6, 1955, Part 2
2	15	Untitled Files	January 14-December 9, 1955

Sub- subseries 5. Roosevelt Memorial Association (1920-1956, undated)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	1	Conference of the RMA and WRMA	February 13-March 21, 1922
3	2	Considerations of Merger of RMA and WRMA	October 19, 1937-October 14, 1955
3	3	Correspondence	May 15, 1923-February 28, 1940
3	4	Correspondence -- Agreement Between RMA and WRMA Concerning the House	November 12, 1920-December 4, 1923
3	5	"How the People are Making Roosevelt House," by Ethel Armes	undated

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	6	Memorandum of Agreement Between Woman's Roosevelt Memorial Association, Inc. and Roosevelt Memorial Association, Inc.	May 9, 1924, March 6, 1928
3	7	Resolutions to Consolidate the TRA and WRMA	January 6, 1955
3	8	Suggested Program for Theodore Roosevelt House	February 8, 1956
3	9	Tenancy of the RMA in the Roosevelt House	February 2, 1922-March 6, 1952

Subseries C. Staff Files (1919-1957, undated)

Scope and Content: The Staff files consist of the records of the WRMA President, Vice President, Executive Secretary, Financial Secretary, Secretary, Treasurer, Honorary Editor, and are organized chronologically within each office according to when the individual held the respective office. The files in this subseries are primarily composed of correspondence.

Sub- subseries 1. President (1920-1952)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	10	Hammond, Mrs. John Henry	December 15, 1920-September 25, 1952
3	11	Longfellow, Mrs. Frederick W.	May 10, 1944-February 18, 1947
3	12	Haight, Mrs. Sherman Post	June 8-December 16, 1948

Sub- subseries 2. Vice President (1919-1938)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	13	Alexander, Mrs. Henry Addison [OVERSIZE]	October 16, 1938
3	14	Demorest, Mrs. William Curtis	January 4, 1921-December 1, 1933

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	15	Lambert, Mrs. Alexander	March 1, 1923-February 24, 1936
3	16	Wood, Mrs. Henry A. Wise	September 22, 1919- August 12, 1938

Sub- subseries 3. Executive Secretary (1930-1957)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	17	McDowell, Mrs. Elizabeth King	March 5, 1933-August 28, 1939
4	1	Metcalfe, Miss Henrietta	March 12, 1930-March 9, 1947
4	2	Mathews, Miss Dorothy	May 2, 1955-January 29, 1957

Sub- subseries 4. Financial Secretary (1945-1947)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	3	Hooper, Mrs. Emma P.	June 28, 1945-April 12, 1947

Sub- subseries 5. Secretary (1923-1953)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	4	Bryan, Mrs. Charles A.	August 18, 1923
4	5	Shippen, Miss Frances W.	September 15-19, 1953

Sub- subseries 6. Treasurer (1926-1957, undated)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	6	Hepburn, Mrs. A. Barton	February 11, 1947- November 29, 1948
4	7	Baird, Mrs. Frederick H.	December 2, 1955

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	8	Members' Addresses	undated
4	9	Membership Cards	undated
4	10	Membership Dues	January 1, 1955-January 14, 1957
4	11	Memberships and Contributions to Roosevelt House	1926
4	12	Membership Contributions and Treasurer's Report	1927
4	13	Membership Contributions and Treasurer's Report	1928
4	14	Membership Contributions and Treasurer's Report	1929
4	15	Membership Contributions and Treasurer's Report	1930
4	16	Membership Contributions and Treasurer's Report	1931
4	17	Membership Contributions and Treasurer's Report	1932
4	18	Membership Contributions and Treasurer's Report	1933
4	19	Membership Contributions and Treasurer's Report	1934
4	20	Membership Contributions and Treasurer's Report	1935
4	21	Membership Contributions and Treasurer's Report	1936
4	22	Membership Contributions and Treasurer's Report	1937
4	23	Membership Contributions and Treasurer's Report	1938
4	24	Membership Contributions and Treasurer's Report	1939
4	25	Membership Contributions and Treasurer's Report	1940
4	26	Membership Contributions and Treasurer's Report	1941

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	27	Membership Contributions and Treasurer's Report	1942
4	28	Membership Contributions and Treasurer's Report	1943
4	29	Membership Contributions and Treasurer's Report	1944
4	30	Membership Contributions and Treasurer's Report	1945
4	31	Membership Contributions and Treasurer's Report	1946
4	32	Membership Contributions and Treasurer's Report	1947
4	33	Membership Contributions and Treasurer's Report	1948
4	34	Treasurer's Report -- Statement of Assets Representing Fund Account Balances	1949- 1952

Sub- subseries 7. Honorary Editor, Woman's Roosevelt Memorial Association Bulletin (1921-1932)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
4	35	Robinson, Mrs. Douglas	May 20, 1921-May 12, 1932

Subseries D. Construction (1920-1924, undated)

Scope and Content: This subseries contains documents relating to the reconstruction of the Roosevelt House. The numerous authorizations for labor and material are of particular interest because they document the process of construction of the building. The primary individuals involved were Theodate Pope, Architect; Tidewater Building Company, Contractor; and Mrs. William Barbour, WRMA Building Committee Chairman.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	1	Estimates for the Construction of the Roosevelt House	undated
5	2	Agreement between Contractor and Owner General Conditions of the Contract	1920

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	3	Architect's Labor and Material Authorizations	March 23, 1921- November 27, 1923
5	4	Architect's Certificates of Payment and Statements of Account and Related Correspondence	July 18, 1921-January 5, 1924
5	5	Correspondence -- Barbour, Mrs. William, Building Committee Chairman [OVERSIZE]	July 21, 1921-August 1, 1924
5	6	Schedule of Hardware from P. & F. Corbin	August 10-October 24, 1922
5	7	Architect's Decorating Material Authorizations	March 21-June 27, 1923

Series II. Financial Records (1917-1957)

Scope and Content: The Financial Records of the WRMA are composed of correspondence, bank records, audits, reports, ledgers, receipts and documents related to the financial dealings of the organization. They are divided into two subseries: Bound Materials and Files.

Subseries A. Bound Materials (1919-1957)

Scope and Content: The bound materials include fourteen ledgers used to record transactions for endowment and retirement funds, as well as general purposes; a special campaigns book has sample appeal fundraising letters glued to the pages with the donations received as a result of each letter recorded on the facing page; membership books, and receipt books. All materials are arranged alphabetically by the individual's last name, or by type and chronologically within each type.

Sub- subseries 1. Ledgers (1919-1957)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	8	Ledger 1 -- General Ledger	February 18-June 30, 1919
5	9	Ledger 2 -- Disbursements	July 5, 1919-December 1921
5	10	Ledger 3 -- Income	December 14, 1920- January 11, 1922

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	11	Ledger 4 -- Receipts and Disbursements	August 1, 1946-August 31, 1949
5	12	Ledger 5 -- Receipts and Disbursements	September 1, 1949-June 30, 1952
5	13	Ledger 6 -- Receipts and Disbursements	July 1, 1952-April29, 1955
5	14	Ledger 7 -- Receipts and Disbursements	May 1, 1955-May 16, 1956
5	15	Ledger 8 -- Monthly Account Totals	February 1919-January 1922
5	16	Ledger 9 -- Monthly Account Totals	January 1922-February 1948
5	17	Ledger 10 -- Monthly Account Totals	December 1929-May 1956
5	18	Ledger 11 -- Account Reconciliations	December 1944-April 1956
5	19	Ledger 12 -- Endowment and Retirement Funds	January 1936-April 1956
5	20	Ledger 13 -- Salaries, Endowment Fund, Investments	1950-1956
5	21	Ledger 14 -- Petty Cash	January 1, 1949-December 18, 1957

Sub-subseries 2. Special Campaigns (1920)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	22	Appeal Letters and Resulting Contributions	May 17-December 8, 1920

Sub-subseries 3. Membership Books (1919-1956)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	23	Membership Book 1 -- Foundation Members -- Dues	February 18, 1919-May 2, 1956
5	24	Membership Book 2 -- "In Memoriam" and A-G	1922-1956
5	25	Membership Book 2 -- H-R	1922-1956
5	26	Membership Book 2 -- S-Z and Contributions	1920-1956

Sub-subseries 4. Receipt Books (1924-1956)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	27	Receipt Book 1 -- Endowment and Education Funds, #17905-18900	February 5, 1924-December 17, 1929
5	28	Receipt Book 2 -- Endowment Fund, Membership, Contributions, #3000-3999	January 9, 1947-January 20, 1956
5	29	Receipt Book 3 -- General Purpose, #5000-5999	April 15, 1948-April 25, 1949
5	30	Receipt Book 4 -- General Purpose, #6000-6799	April 14, 1950-March 14, 1951
5	31	Receipt Book 5 -- General Purpose, #6800-7799	March 14, 1951-July 22, 1952
5	32	Receipt Book 6 -- General Purpose, #7800-8799	July 30, 1952-November 10, 1953
5	33	Receipt Book 7 -- General Purpose, #8800-9799	November 10, 1953-November 15, 1954
5	34	Receipt Book 8 -- General Purpose, #4000-4181	January 24, 1956-May 16, 1956

Subseries B. Files (1917-1956)

Scope and Content: The files contain the remainder of the WRMA financial records, reflecting the financial difficulties of a small not-for-profit historical institution. These include various receipts, tax information, and files regarding a bequest left to them. There are records of three mortgages on the property at 28 East 20th Street as well as correspondence and financial records relating to payment of the mortgage.

Other records concerning outside financial institutions include bank statements, transfers and passbooks for the various accounts; files on property insurance, and public liability and workmen's compensation; investment information and a record of the securities portfolio held by the WRMA, as well as a file dealing with the maintenance of the retirement fund; loans made to the WRMA by the New York Trust Company and the Irving Bank-Columbia Trust Company, as well as information on a loan made by the WRMA to A.W. Nicholson of Portland Oregon.

Sub-subseries 1. Mortgages (1917-1926)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
5	35	Mortgage -- Seamen's Bank for Savings	March 27, 1917-May 14, 1919
5	36	Collateral Bond -- Central Union Trust Company for New York	July 12, 1922- January 5, 1929
5	37	Mortgage -- Bowery Savings Bank	February 19, 1926-May 24, 1954
5	38	Account Receipts and Disbursements	May 26, 1925-December 23, 1928

Sub-subseries 2. Reports (1919-1955)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
6	1	Audits	1919-1920
6	2	Audits	1921-1922
6	3	Audits	1923-1924
6	4	Audits	1925-1926

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
6	5	Audits	1927-1928
6	6	Audits	1929-1930
6	7	Audits	1931-1932
6	8	Audits	1933-1934
7	1	Audits	1935-1936
7	2	Audits	January 28, 1919- September 30, 1937
7	3	Audits	1937-1938
7	4	Audits	1939-1940
7	5	Audits	1941
7	6	Audits	1944-1947
7	7	Audits	1954-May 31, 1955
7	8	Victorian Exhibit	1948
7	9	Finance Committee Reports and Correspondence	January 14-December 9, 1955

Sub-subseries 3. Bank Accounts (1923-1956)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	1	Fund Transfers	January 6-December 31, 1954
8	2	The New York Trust Company -- Returned Check	December 27, 1923- January 2, 1924
8	3	The New York Trust Company Statements	January-December, 1954

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	4	The New York Trust Company Statements	January-December, 1955
8	5	Passbooks, The New York Trust Company	January 12 1929-May 16, 1956
8	6	Passbook, Bowery Savings Bank	January 8, 1935- November 14, 1945
8	7	Passbooks, The Bank for Savings	January 8, 1935-July 11, 1956
8	8	Passbook, Excelsior Savings Bank	April 29-December 30, 1949

Sub-subseries 4. Loans (1922-1925)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	9	Nicholson, A.W.	December 23, 1922-June 30, 1923
8	10	The New York Trust Company	December 24, 1923- November 27, 1925
8	11	Irving Bank -- Columbia Trust Company	November 25-December 3, 1924

Sub-subseries 5. Insurance (1922-1947)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	12	Property Insurance	October 13, 1922-April 22, 1947
8	13	Public Liability, Workmen's Compensation	April 8, 1925-March 19, 1947

Sub-subseries 6. Investments (1928-1956)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	14	American Telephone & Telegraph Co.	February 2, 1950- September 15, 1955
8	15	Burroughs Corporation	May 26-September 16, 1954
8	16	Campbell Soup Company	June 1-June 7, 1955
8	17	Consumers Power Company	February 10, 1950- December 29, 1955
8	18	Continental Oil Company	March 15-29, 1954
8	19	Dow Chemical Company	April 1-8, 1954
8	20	E.I. DuPont de Nemours and Company	May 8, 1935-January 14, 1953
8	21	Eastman Kodak Company of New Jersey	May 8, 1935-May 2, 1955
8	22	Federated Department Stores	September 3, 1954- February 21, 1956
8	23	First National City Bank of New York	March 10, 1952-July 5, 1955
8	24	General Motors Corporation	June 1-November 21, 1955
8	25	Guaranty Trust Company of New York	March 10, 1952- February 16, 1953
8	26	Hooker Electrochemical Company	January 15, 1947- November 26, 1954
8	27	Ingersoll Rand Company	December 19, 1935- December 14, 1954
8	28	Kennecott Copper Corporation	March 9-20, 1951

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	29	Kimberly Clark Corporation	March 9, 1951-October 4, 1955
8	30	Public Service Company of Indiana	October 17, 1951-May 9, 1955
8	31	Radio Corporation of America	April 17-May 2, 1950
8	32	Socony Mobil Oil Company, Inc.	March 15, 1954-September 19, 1955
8	33	Standard Oil Company of New Jersey	May 21, 1935-March 16, 1956
8	34	Texas Utilities	October 18, 1951-November 2, 1955
8	35	Union Carbide & Carbon Corporation	May 9, 1935-May 2, 1950
8	36	United Gas Corporation	December 27, 1949-July 23, 1951
8	37	United States Rubber Company	December 16-30, 1954
8	38	U.S. Treasury Bills	April 16-17, 1956
8	39	U.S. War Savings Bond	March 27-April 4, 1946
8	40	Stocks Sold 1949	December 18, 1935-November 10, 1949
8	41	Stocks Sold 1950	December 19, 1935-October 23, 1950
8	42	Stocks Sold 1951	August 6, 1946-October 22, 1951
8	43	Stocks Sold 1952	December 6, 1946-December 11, 1952
8	44	Stocks Sold 1953	January 4, 1951-December 1, 1953

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
8	45	Stocks Sold 1954	February 21, 1939- December 27, 1954
8	46	Stocks Sold 1955	August 6, 1946- September 12, 1955
8	47	Stocks Sold 1956	January 17, 1941-April2, 1956
9	1	Statement of Securities	June 3, 1946-December 31, 1951
9	2	Instruments Held by The New York Trust Company	October 29, 1928-May 10, 1954
9	3	Correspondence	September 8, 1925- October 5, 1949
9	4	Retirement Fund	May 22, 1944-December 30, 1949

Sub-subseries 7. Taxes (1921-1938)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
9	5	Water Tax -- Correspondence, Permit	July 8, 1933-September 17, 1934
9	6	Tax Exempt Status -- Correspondence, Certificate	December 29, 1921- March 9, 1938

Sub-subseries 8. Bequest (1956)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
9	7	Bequest	November 23, 1956

Sub-subseries 9. Receipts (1920-1929)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
9	8	Receipts	November 3, 1920-April 26, 1929

Series III. Commemorative Materials (1920-1957, undated)

Scope and Content: The Commemorative Materials series is composed of correspondence, students' essays, and documents relating to the commemoration of Theodore Roosevelt's life and ideals. The records are divided into four subseries: Medallion, Theodore Roosevelt Quote, Theodore Roosevelt Birthday, and Essay Contest.

Subseries A. Medallion (1920-1938, undated)

Scope and Content: This file contains photographs of the bronze Theodore Roosevelt memorial medallion designed by Anna V. Hyatt in 1919. Included in the file is a list of the medallion recipients from 1920 to 1951. The medallion was awarded to prominent individuals, and founders and benefactors of the Association for their generous contributions toward the restoration and maintenance of the birthplace.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
10	1	Individuals awarded the WRMA Medallion [Photos]	February 1920-February 16, 1938
10	2	Stickers, WRMA Medallion	undated

Subseries B. Theodore Roosevelt Quote (1928-1936)

Scope and Content: The WRMA Education Committee used various quotes from Theodore Roosevelt as Christmas greetings. This file contains quotes used from 1928 to 1936.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
10	3	Theodore Roosevelt Quote used as Christmas Greetings	1928-1936

Subseries C. Theodore Roosevelt Birthday (1939-1955, undated)

Scope and Content: There are nine folders that contain correspondence from the governor's office of various states. The correspondence was responses to a request from the WRMA for each governor to issue a proclamation or public statement commemorating the anniversary of Theodore Roosevelt's birth on October 27. The folders are arranged chronologically and alphabetically by state within each folder. Following the correspondence files are programs for the commemoration of Theodore Roosevelt's birth at the Roosevelt House. The final folder in this subseries contains a statement written by Hermann Hagedorn on the reasons behind keeping alive the memory of Theodore Roosevelt.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
10	4	Eighty-First Anniversary of Theodore Roosevelt's Birth	October 9, 1939
10	5	Eighty-Second Anniversary of Theodore Roosevelt's Birth	August 21-October 28, 1940
10	6	Eighty-Third Anniversary of Theodore Roosevelt's Birth	October 3-30, 1941
10	7	Eighty-Fourth Anniversary of Theodore Roosevelt's Birth	October 2-November 2, 1942
10	8	Eighty-Fifth Anniversary of Theodore Roosevelt's Birth	October 2-November 10, 1943
10	9	Eighty-Sixth Anniversary of Theodore Roosevelt's Birth	October 4-November 15, 1944
10	10	Eighty-Seventh Anniversary of Theodore Roosevelt's Birth	October 1-26, 1945
10	11	Eighty-Eighth Anniversary of Theodore Roosevelt's Birth	October 2-25, 1946
10	12	Ninety-Seventh Anniversary of Theodore Roosevelt's Birth	September 2-October 28, 1955
10	13	Birthday Anniversary Program	October 27, 1942
10	14	Birthday Anniversary Program	October 27, 1945
10	15	Birthday Anniversary Program	October 29, 1949

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
10	16	Theodore Roosevelt Birthday Appeal by Hermann Hagedorn	undated

Subseries D. Essay Contest (1953-1957, undated)

Scope and Content: This subseries is composed of correspondence and students' essays relating to the WRMA sponsored Roosevelt Essay Competition, in honor of the former President's 100 year of his birth celebration. The essay contest was for students of New York's public schools in the sixth to twelfth grades. The topics offered by the WRMA were: "TR the Explorer", "TR the Rough Rider", "TR in the Bad Lands", "TR's Life", and "TR's Contribution to American History". The winning essay from each school was submitted to the WRMA to compete for the Theodore Roosevelt Medallion. The majority of correspondence was undertaken by Mrs. Frederick H. Baird, Frances W. Shippen and Dorothy Mathews, between themselves and principals of the city schools. Bulk: 1956-1957 school year.

Sub-subseries 1. Correspondence (1953-1957, undated)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
10	17	General	undated
10	18	Untitled	May 25, 1953
10	19	Untitled	October 14, 1954-July 14, 1955
10	20	Untitled	September 12-December 23, 1955
10	21	Untitled	January 3-17, 1956
11	1	Untitled	January 19-May 25, 1956
11	2	Untitled	October 8-30, 1956
11	3	Bronx Medallion Winners	November 20, 1956-December 26, 1957
11	4	Brooklyn Medallion Winners	November 19, 1956-June 5, 1957

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
11	5	Manhattan Medallion Winners	November 9, 1956-June 14, 1957
11	6	Queens Medallion Winners	November 28, 1956-June 18, 1957
11	7	Staten Island Medallion Winners	December 5, 1956-June 20, 1957
11	8	Medallion Winners Receptions	March 19 and 28, 1957

Sub-subseries 2. Essays (1955-1957)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
11	9	Public Schools 1, 2, 3, 4, 8, 9, 10, 13, 14	1956-1957
11	10	Public Schools 16, 18, 19, 20, 21, 24,25, 26, 27, 29, 32, 33, 34, 35, 37, 38, 39	1956-1957
11	11	Public Schools 40, 41, 42, 43, 44, 45, 46, 47, 48, 49	1956-1957
12	1	Public Schools 50, 51, 52, 53, 59, 60, 61, 62, 63, 64, 66, 68, 69	1956-1957
12	2	Public Schools 71, 73, 75, 77, 78, 79, 80, 82, 84, 85, 88, 89, 90, 91, 92, 93, 94	1956-1957
12	3	Public Schools 95, 96, 97,98,99, 100, 102, 103, 104	1956-1957
12	4	Public Schools 106, 107, 108, 109, 110, 111, 113, 114, 115, 116, 117, 119	1956-1957
12	5	Public Schools 121, 122, 123, 124, 125, 126, 127, 128, 129	1956-1957
12	6	Public Schools 130, 131, 134, 135, 136, 137, 138, 139, 145, 146, 148	1956 -1957
12	7	Public Schools 153, 154, 155, 156, 158, 159, 160, 162, 164, 165, 167, 169	1956- 1957

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
12	8	Public Schools 170, 171, 172, 173, 175, 177, 179, 180, 183, 184, 186, 188, 189	1956-1957
12	9	Public Schools 190, 191, 192, 197, 198, 199, 200, 203, 204, 205, 206, 208, 209	1956-1957
12	10	Public Schools 210, 212, 215, 217, 219, 220, 221, 222, 226, 227, 228, 229	1955- 1957
12	11	Public Schools 230, 232, 233, 234, 235, 236, 239, 240, 247, 251, 258, 261, 273, 277, 285	1955-1957
12	12	From various schools	1957
12	13	Reviewed by Mr. Straus	October 29, 1955-June 26, 1956

Series IV. Museum Management Records (1920-1978, undated)

Arrangement: The Museum Management Records series is divided into seven subseries: Physical Plant, Furnishings, Collections, Education, Visitation and Souvenir Shop, Publicity, and Reference.

Subseries A. Physical Plant (1922-1978)

Scope and Content: These files deal with the building at 26-28 East 20th Street and its systems. Included are correspondence, estimates, permits, contracts, brochures and catalogs. The items range in date from the time the building was constructed, through the major restoration and redecorating project in 1955, to supply leaflets dated 1978.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
13	1	Radiators	January 14, 1922- February 8, 1923
13	2	Refrigerator	March 27, 1924
13	3	Electrical Wiring and Certificates	December 12, 1930- November 17, 1944
13	4	Building Repairs and Redecorating	February 26, 1931- September 13, 1955

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
13	5	Lights and Lighting	February 11, 1935-July 28, 1936
13	6	Oil Burner Service Contracts	August 9, 1954-May 20, 1955
13	7	Relighting Project [OVERSIZE]	December 8, 1954-December 8, 1956
13	8	Tree Planting	September 1-December 20, 1955
13	9	Water Heater	November 17-23, 1955
13	10	Supplies	June 1, 1945-1978

Subseries B. Furnishings (1920-1966, undated)

Scope and Content: The Furnishings subseries contains a great deal of information about the original furnishings of the Roosevelt House, which the WRMA was attempting to duplicate. Included are interviews with Anna Roosevelt Cowles and Corinne Roosevelt Robinson, sisters of Theodore Roosevelt, who described the house as it appeared when they lived there. Final authority for approving acquisitions was given to Theodate Pope Riddle, architect of the reconstructed Roosevelt House. Consequently there is a quantity of correspondence between Mrs. Riddle; Mrs. Alexander Lambert, the chairman of the Building and Decorating Committee; Leland Lyon, a colleague of Mrs. Riddle who took over Mrs. Riddle's responsibilities when her business demanded too much of her time to enable her to continue with the furnishings; and A.E. Ives, a colleague of Mr. Lyon who assisted him with the furnishing of the Roosevelt House. Also included is correspondence with private citizens who had period furniture to donate or sell, and with antique dealers and suppliers. Of special interest is a folder containing information about the wallpaper and another file containing inventories and an appraisal done in 1928. This subseries also contains a set of photographs of the master bedroom which were apparently used in a fundraising campaign in April 1920.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
13	11	Reminiscences of Anna Roosevelt Cowles and Corinne Roosevelt Robinson	March 19, 1920
13	12	Information about Furnishings given by Anna Roosevelt Cowles and Mary G. Mason	May 7, 1923

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
13	13	Correspondence and Notes [Photos]	March 19, 1919-March 12, 1942
13	14	Correspondence -- Cowles, Anna Roosevelt	January 26, 1923-April 22, 1924
13	15	Correspondence -- Mason, Mary G.	February 1-June 16, 1923
13	16	Correspondence -- Jackson, Arthur H. [re: Dining Table and Hall Chairs]	November 17, 1923
13	17	Correspondence -- Ives, A.E.; Lambert, Mrs. Alexander; Lyon, Leland H; Riddle, Theodate Pope	January 18-November 14, 1923
13	18	Correspondence -- Riddle, Theodate Pope and Lyon, Leland H.	January 16, 1924-February 13, 1931
13	19	Correspondence -- Day, Mrs. Harry Arnold (Jessie W.) [re: Bedroom Furniture]	February 25, 1937-April 1, 1942
14	1	Photographs of Interior of Roosevelt House [Photos]	1920
14	2	Wallpaper	October 19, 1923-September 30, 1955
14	3	Miscellaneous Furnishings	January 25, 1924-November 14, 1966
14	4	Curtains	October 16, 1926-October 15, 1954
14	5	Appraisal and Inventories with List of Donors	April 26, 1928-August 1, 1939
14	6	Theodore Roosevelt Bust	February 21, 1946-December 22, 1948
14	7	Charge Accounts	March 21-September 27, 1955
14	8	Carpet Tags	[undated, found 1977]
14	9	Notes of Mrs. Lambert, Chairman of Building and Furnishings Committee [Photos]	undated

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
14	10	Correspondence -- Mathews, Dorothy M.	October 25, 1955

Subseries C. Collections (1922-1957)

Scope and Content: The Collections subseries contains letters of thanks for objects donated to the museum collection and documentation of incoming and outgoing museum loans.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
14	11	Letters of Thanks for Museum Donations	January 28, 1922- February 11, 1925
14	12	Museum Loans to the WRMA	February 6, 1929- December 1, 1937
14	13	Museum Loans from the WRMA	May 8, 1934-September 20, 1955
14	14	Request for Photographs	January 9, 1957

Subseries D. Education (1924-1957)

Scope and Content: This subseries has files dealing with films about Theodore Roosevelt as well as educational films, a lecture series sponsored by the WRMA, a traveling exhibit of mounted photographs of Theodore Roosevelt, and school plays about Theodore Roosevelt which were distributed by the WRMA to commemorate his birthday, and correspondence related to the plays.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
14	15	Film Projection Permits	January 31, 1924-May 12, 1932
14	16	Theodore Roosevelt Films	1936-February 6, 1957
14	17	Traveling Exhibit -- Mounted Photographs of TR	March 1942-October 21, 1943
14	18	Lecture Series	November 21-28, 1950

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
14	19	Educational Films	February 14, 1951- November 16, 1956
14	20	Roosevelt Certificate	May 11 - September 21, 1955
14	21	School Play to Commemorate Theodore Roosevelt's Birthday and Related Correspondence	September 13- November 21, 1955
14	22	Theodore Roosevelt Plays	January 4-9, 1957

Subseries E. Visitation and Souvenir Shop (1923-1958, undated)

Scope and Content: This group of files contains information about admissions and sales in the form of the desk report and the daily receipt envelopes. There are also periodic postcard inventories, the Roosevelt House guest book from 1956, and an essay written by a sixth-grader following his visit to Roosevelt House in 1939.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
15	1	Desk Report	1923-1958
15	2	Postcard Inventories and Solicitations	December 31, 1935- August 26, 1945
15	3	Souvenir Shop Records	September 30, 1949- September 30, 1955
15	4	Essay on visit to Roosevelt House	May 2, 1939
15	5	School Groups	1955
15	6	Guest Book	January 6-November 27, 1956
15	7	Daily Receipt Envelopes	January 2, 1953-August 22, 1954
15	8	Daily Receipt Envelopes	January 4-March 31, undated

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
15	9	Daily Receipt Envelopes	April I-June 15, undated
15	10	Daily Receipt Envelopes	June 16-October 30, undated
15	11	Daily Receipt Envelopes	November I-December 31, undated

Subseries F. Publicity (1923-1958)

Scope and Content: The Publicity subseries has one file which deals with the attempts of the WRMA to have the Roosevelt House listed in guide books and museum brochures. Another contains clip sheets with photographs of Theodore Roosevelt, brochures and publications mentioning the Roosevelt House, and correspondence concerning a listing for the house in a publication put out by the state of New York. The final folder in this subseries contains primarily newspaper clippings relating activities at the Roosevelt House and of the WRMA.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
16	1	Theodore Roosevelt House Listings	May 7, 1949-November 1956
16	2	Clippings, Broadcasts, Brochure	October 29, 1932-October 5, 1942
16	3	Clip Sheets, Brochures, Publications, Correspondence	August 1, 1955-December 1958

Subseries G. Reference (1924-1955, undated)

Scope and Content: This subseries contains a chronology of the Roosevelt House, the architect's plans, reminiscences of Anna Roosevelt Cowles about her early life, and information on financial support for museums and historic preservation as it relates to the administration of a museum.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
16	4	Chronology of Roosevelt House	undated
16	5	Architect's Plans [Photos]	undated

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
16	6	Reminiscences of Anna Roosevelt Cowles	October 28, 1924-August 19, 1929
16	7	Financial Support for Museums	1950-June 24, 1952
16	8	Report on Historic Housekeeping Course	September 18-24, 1955

Series V. Photographs (1920-1953, undated)

Scope and Content: This series contains eight photographs. The first five are dated between 1920 and 1953. On the back of each of these photographs is the subject of the photograph, the date it was taken, and a list of the individuals in the photograph. Of interest are a photograph of the burning of the Roosevelt House mortgage by seven members of the WRMA and another of Mrs. Franklin D. Roosevelt having tea with five members of the WRMA at the Roosevelt House. Two of these photographs have 4x5" negatives in their files. The remaining three photographs are not captioned.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
16	9	Counting Money for Roosevelt House Campaign	April 5-15, 1920
16	10	Parlor of Roosevelt House, Mrs. Henry A. Wise Wood and Mrs. Theodore Roosevelt	January 9, 1928
16	11	Burning of the Mortgage of Roosevelt House	January 7, 1929
16	12	Tea at Roosevelt House with Mrs. Franklin D. Roosevelt (Eleanor)	April 15, 1929
16	13	Roosevelt Birthday Festival, Mrs. Theodore Roosevelt, Jr. and Mr. Gene Tunney	October 25, 1940
16	14	Thirtieth Anniversary of Roosevelt House	1953
16	15	Miscellaneous Photographs	undated

Series VI. Publications (1919-1953, undated)

Scope and Content: This series contains four different publications put out by the WRMA. The combination of all the publications provides an excellent reference of the WRMA operations from 1919 to 1953.

Subseries A. Woman's Roosevelt Memorial Bulletin/Roosevelt House Bulletin (1919-1949, undated)

Scope and Content: The *Bulletin* was intended to carry news of the WRMA to its members, subscribers, and donors. This collection contains issues of the *Bulletin* from 1919 to 1949. The name of the publication was changed for the Fall 1921 issue. The *Bulletin* was published tri-annually in the Spring, Summer and Fall of each year.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
17	1	Volume 1, Number 1	December 1919
17	2	Volume 1, Number 2	February 1920
17	3	Volume 1, Number 3	April 1920
17	4	Volume 1, Number 4	June 1920
17	5	Volume 1, Number 5	undated
17	6	Volume 1, Number 6	February 1921
17	7	Volume 1, Number 7	June 1921
17	8	Volume 1, Number 8	Fall 1921
17	9	Volume 1, Number 9	Spring 1922
17	10	Volume 1, Number 10	Summer 1922
17	11	Volume 1, Number 11	Fall 1922
17	12	Volume 1, Number 12	Spring 1923
17	13	Volume 2, Number 1	Summer 1923

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
17	14	Volume 2, Number 3, article	undated
17	15	Volume 2, Number 2	Fall 1923
17	16	Volume 2, Number 5	Spring 1925
17	17	Volume 2, Number 7	Fall 1925
17	18	Volume 2, Number 8	Spring 1926
17	19	Volume 2, Number 9	Summer 1926
17	20	Volume 2, Number 10	Fall 1926
17	21	Volume 2, Number 11	Spring 1927
17	22	Volume 2, Number 12	Summer 1927
17	23	Volume 3, Number 1	Fall 1927
17	24	Volume 3, Number 2	Spring 1928
17	25	Volume 3, Number 3	Summer 1928
17	26	Volume 3, Number 4	Fall 1928
17	27	Volume 3, Number 5	Spring 1929
17	28	Volume 3, Number	Summer 1929
17	29	Volume 3, Number 7	Fall 1929
17	30	Volume 3, Number 8	Spring 1930
17	31	Volume 3, Number 9	Summer 1930

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
17	32	Volume 3, Number 10	Fall 1930
17	33	Volume 3, Number 11	Spring 1931
17	34	Volume 3, Number 12	Fall 1931
17	35	Volume 4, Number 1	Spring 1932
17	36	Volume 4, Number 2	Winter 1932
17	37	Volume 4, Number 3	Summer 1933
17	38	Volume 4, Number 4	Fall 1933
17	39	Volume 4, Number 5	Spring 1934
17	40	Volume 4, Number 6	Fall 1934
17	41	Volume 4, Number 7	Spring 1935
17	42	Volume 4, Number 8	Fall 1935
17	43	Volume 4, Number 9	Spring 1936
17	44	Volume 4, Number 10	Fall 1936
17	45	Volume 4, Number 11	Spring 1937
18	1	Volume 4, Number 12	Fall 1937
18	2	Volume 5, Number 1	Spring 1938
18	3	Volume 5, Number 2	Fall 1938
18	4	Volume 5, Number 3	Spring 1939

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
18	5	Volume 5, Number 4	Fall 1939
18	6	Volume 5, Number 5	Spring 1940
18	7	Volume 5, Number 6	Fall 1940
18	8	Volume 5, Number 7	Spring 1941
18	9	Volume 5, Number 8	Fall 1941
18	10	Volume 5, Number 9	Spring 1942
18	11	Volume 5, Number 10	Fall 1942
18	12	Volume 5, Number 11	Spring 1943
18	13	Volume 5, Number 12	Fall 1943
18	14	Volume 6, Number 1	Spring 1944
18	15	Volume 6, Number 2	Fall 1944
18	16	Volume 6, Number 3	Spring 1945
18	17	Volume 6, Number 4	Fall 1945
18	18	Volume 6, Number 5	Spring 1946
18	19	Volume 6, Number 6	Fall 1946
18	20	Volume 6, Number 7	Spring 1947
18	21	Volume 6, Number 8	Fall 1947
18	22	Volume 6, Number 9	Spring 1948

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
18	23	Volume 6, Number 10	Fall 1948
18	24	Volume 6, Number 11	Spring 1949

Subseries B. *The Roosevelt Quarterly* (1923-1939)

Scope and Content: The *Quarterly* appears to be the precursor to the *Review* in that it predates the *Review* and the focus of the two publications is similar. The only difference seems to be the frequency of issue. This collection contains issues from 1923 to 1939.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	1	Volume 1, Number 1	Spring 1923
19	2	Volume 1, Number 2	Summer 1923
19	3	Volume 1, Number 3	Fall 1923
19	4	Volume 1, Number 4	Winter 1923
19	5	Volume 2, Number 1	Spring 1924
19	6	Volume 2, Number 2	Summer 1924
19	7	Volume 2, Number 3	Fall 1924
19	8	Volume 2, Number 4	Winter 1924
19	9	Volume 3, Number 1	Spring 1925
19	10	Volume 3, Number 2	Summer 1925
19	11	Volume 3, Number 3	Winter 1925
19	12	Volume 3, Number 4	"Late" Winter 1926
19	13	Volume 4, Number 1	Summer 1926

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	14	Volume 4, Number 2	Fall 1926
19	15	Volume 4, Number 3	Winter 1927
19	16	Volume 4, Number 4	Spring 1927
19	17	Volume 4, Number 4	Summer 1927
19	18	Volume 5, Number 2	Fall 1927
19	19	Volume 5, Number 4	Spring 1928
19	20	Volume 6, Number 1	Summer 1928
19	21	Volume 6, Number 2	Fall 1928
19	22	Volume 6, Number 3	Winter 1929
19	23	Volume 6, Number 4	Spring 1929
19	24	Volume 7, Number 1	Summer 1929
19	25	Volume 7, Number 2	Fall 1929
19	26	Volume 7, Number 3	Winter 1930
19	27	Volume 7, Number 4	Spring 1930
19	28	Volume 8, Number 1	Summer 1930
19	29	Volume 8, Number 2	Fall 1930
19	30	Volume 8, Number 3	Winter 1931
19	31	Volume 8, Number 4	Spring 1931

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	32	Volume 9, Number 1	Summer 1931
19	33	Volume 9, Number 2	Fall 1931
19	34	Volume 9, Number 4	Spring 1932
19	35	Volume 10, Number 3	Winter 1933
19	36	Volume 10, Number 4	Spring 1933
19	37	Volume 11, Number 1	Summer 1933
19	38	Volume 11, Number 2	Fall 1933
19	39	Volume 11, Number 3	Winter 1934
19	40	Volume 11, Number 4	Spring 1934
19	41	Volume 12, Number 1	Summer 1934
19	42	Volume 12, Number 2	Fall 1934
19	43	Volume 12, Number 3	Winter 1935
19	44	Volume 12, Number 4	Spring 1935
19	45	Volume 13, Number 1	Summer 1935
19	46	Volume 13, Number 2	Fall 1935
19	47	Volume 13, Number 3	Winter 1936
19	48	Volume 13, Number 4	Spring 1936
19	49	Volume 14, Number 1	Summer 1936

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	50	Volume 14, Number 2	Fall 1936
19	51	Volume 14, Number 3	Winter 1937
19	52	Volume 14, Number 4	Spring 1937
19	53	Volume 15, Number 1	Summer 1937
19	54	Volume 15, Number 2	Fall 1937
19	55	Volume 15, Number 3	Winter 1938
19	56	Volume 15, Number 4	Spring 1938
19	57	Volume 16, Number 1	Summer 1938
19	58	Volume 16, Number 2	Fall 1938
19	59	Volume 16, Number 3	Winter 1939
19	60	Volume 16, Number 4	Spring 1939
19	61	Volume 17, Number 1	Summer 1939

Subseries C. Roosevelt House Review (1940-1949)

Scope and Content: The *Review* was primarily designed for students and for the Theodore Roosevelt Clubs. Included in the publication are articles on Theodore Roosevelt, winning essays from the contest, any information regarding Theodore Roosevelt Club members or events, and articles describing events held at the Roosevelt House. The *Review* was published semi-annually and this collection contains issues from 1940 to 1949.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	62	Volume 1, Number 1	Spring 1940
19	63	Volume 1, Number 2	Fall 1940

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	64	Volume 1, Number 3	Spring 1941
19	65	Volume 1, Number 4	Fall 1941
19	66	Volume 1, Number 5	Spring 1942
19	67	Volume 1, Number 6	Fall 1942
19	68	Volume 1, Number 7	Spring 1943
19	69	Volume 1, Number 8	Fall 1943
19	70	Volume 1, Number 9	Spring 1944
19	71	Volume 1, Number 10	Fall 1944
19	72	Volume 1, Number 11	Spring 1945
19	73	Volume 1, Number 12	Fall 1945
19	74	Volume 2, Number 1	Spring 1946
19	75	Volume 2, Number 2	Fall 1946
19	76	Volume 2, Number 3	Spring 1947
19	77	Volume 2, Number 4	Fall 1947
19	78	Volume 2, Number 5	Spring 1948
19	79	Volume 2, Number 6	Fall 1948
19	80	Volume 2, Number 7	Spring 1949

Subseries D. Roosevelt House Annual (1950-1953)

Scope and Content: The *Roosevelt House Annual* was published each year by the Board of Directors and was an attempt by the WRMA to combine the regular features of all the other publications. This collection contains issues from 1950 to 1953.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
19	81	<i>Roosevelt House Annual</i>	1950
19	82	<i>Roosevelt House Annual</i>	1951
19	83	<i>Roosevelt House Annual</i>	1952
19	84	<i>Roosevelt House Annual</i>	1953

Subseries E. Other (1919, undated)

Scope and Content: There are five files in this subseries. Each file contains a publication that was only published once by the WRMA. Of interest in these files is a publication in memory of Corinne Roosevelt Robinson, Theodore Roosevelt's sister. Corinne Roosevelt Robinson was active in the preservation of Roosevelt House and a longtime friend of the WRMA. Included in the publication for Corinne are tributes from officers of the WRMA and RMA and those individuals outside the Roosevelt House who knew her well.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
20	1	"A Message from Theodore Roosevelt"	undated
20	2	Program	October 17, 1919
20	3	A Tribute to Theodore Roosevelt by Walter Lippman, Title Page	undated
20	4	"Roosevelt House: A Memorial with a Purpose," by Alice Carroll	undated
20	5	In Memory of Corinne Roosevelt Robinson, (September 27, 1861-February 17, 1933)	undated

Series VII. Collected Materials (1904-1956, undated)

Scope and Content: The Collected Materials series is composed of correspondence, a ticket, newspaper, a pamphlet, and various other items collected by the WRMA. The items are divided into two subseries: Primary Documents and Secondary Documents.

Subseries A. Primary Documents (1904-1933)

Scope and Content: This subseries contains the collection of Mrs. Theodore Douglas Robinson. This collection contains letters from Theodore Roosevelt to Douglas Robinson, Theodore Douglas Robinson and Mrs. Douglas Robinson. Included in this collection is a telegram from Theodore Roosevelt to Theodore Douglas Robinson and an account of Theodore Roosevelt's inauguration written by Corinne Roosevelt Robinson.

Other primary documents in this subseries include letters to WRMA staff from Mrs. Franklin D. Roosevelt, Rear Admiral William Sowden Sims, Charles Evans Hughes, Henry Lewis Stimson, Calvin Coolidge, and Theodore Roosevelt, Jr.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
20	6	Mrs. Theodore Douglas Robinson Collection [THRB 4306] [NOTE: These materials have been removed to the Primary Document Collection, Box 21.]	January 7, 1904-October 29, 1912
20	7	Letters of Interest, Poems and Essays	February 1, 1927-March 3, 1933

Subseries B. Secondary Documents (1929-1956, undated)

Scope and Content: This subseries consists of six files which contain any secondary documents collected by the WRMA. These miscellaneous documents range from a benefit ticket to a newspaper article. These items are arranged chronologically.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
20	8	Newspaper, <i>Il Nuovo vessillo</i>	January 26, 1929
20	9	Ticket, Theatre Benefit for "Small War on Murray Hill"	November 16, 1955
20	10	American Dream Historical Pageant	February 10, 1956, February 15, 1956
20	11	National Council on Naturalization and Citizenship Twenty-sixth Anniversary Conference, Program and Ticket	March 16, 1956

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
20	12	Morals, Manners, Etiquette and the Three R's From the Sixth to Sixteenth Century by Anne Lynn Haight	undated
20	13	Pamphlet, "Lift the Latch" (advice on obtaining a mortgage)	undated
20	14	Pamphlet, St. George's Memorial House, Free Housing Information Service	undated
20	15	Takeout Menu from The Hearthstone	undated

Series VIII. Miscellaneous (1904-1955, undated)

Scope and Content: Material removed from various folders, or separated because of size or other organizational concerns.

Subseries A. Primary Documents (1920-1931)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
21	1	Mrs. Franklin D. Roosevelt (Eleanor) [THRB 4300]	January 13, 1931
21	2	Rear Admiral William Sowden Sims [THRB 4301]	December 30, 1920
21	3	Charles Evans Hughes [THRB 4302]	February 20, 1930
21	4	Henry Lewis Stimson [THRB 4303]	December 6, 1929
21	5	Calvin Coolidge [THRB 4304]	December 30, 1929
21	6	Theodore Roosevelt, Jr. [THRB 4305]	March 17, 1930

Subseries B. Mrs. Theodore Douglas Robinson Collection (1904-1912) (THRB 4306)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
21	7a	Theodore Roosevelt to Douglas Robinson	January 7, 1904
21	7b	Account of Theodore Roosevelt Inauguration written by Corinne Roosevelt Robinson	January 4, 1905

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
21	7c	Mrs. Douglas Robinson (Corinne Roosevelt) to Theodore Douglas Robinson	March 17, 1905
21	7d	Theodore Roosevelt to Theodore Douglas Robinson	October 26, 1906
21	7e	Theodore Roosevelt to Theodore Douglas Robinson	January 26, 1907
21	7f	Theodore Roosevelt to Theodore Douglas Robinson	August 27, 1908
21	7g	Theodore Roosevelt to Theodore Douglas Robinson	September 20, 1910
21	7h	Theodore Roosevelt to Mrs. Douglas Robinson (Corinne)	August 15, 1911
21	7i	Theodore Roosevelt to Mrs. Douglas Robinson (Corinne)	October 2, 1911
21	7j	Theodore Roosevelt to Theodore Douglas Robinson	November 9, 1911
21	7k	Telegram, Theodore Roosevelt to Theodore Douglas Robinson	October 29, 1912

Subseries C. Oversize Materials (1921-1938)

Scope and Content:

Oversize items removed from other locations. N.B.: Folders 3-9 of this box contain items from Theodore Roosevelt Association Records (THRB 4297).

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
OS1	1	Commemorative Book from folder "Alexander, Mrs. Henry Addison, October 16, 1938"	October 16, 1938
OS1	2	Blueprints from folder "Correspondence -- Barbour, Mrs. William, Building Committee Chairman, July 21, 1921-August 1, 1924"	July 21, 1921-August 1, 1924

Subseries D. Loose Oversize Materials (1955)

<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	Blueprint, from folder "Relighting Project, December 8, 1954-December 8, 1956"	July 8, 1955

Subseries E. Duplicate Materials (1923-1953, undated)

Scope and Content: These duplicate materials are stored in four boxes with duplicate records of the Theodore Roosevelt Association. The TRA duplicate material begins with Box 2 folder 9.

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	<i>Roosevelt House Bulletin 6, no. 1</i>	Spring 1944
1	2	<i>Roosevelt House Bulletin 6, no. 2</i>	Fall 1944
1	3	<i>Roosevelt House Bulletin 6, no. 3</i>	Spring 1945
1	4	<i>Roosevelt House Bulletin 6, no. 4</i>	Fall 1945
1	5	<i>Roosevelt House Bulletin 6, no. 5</i>	Spring 1946
1	6	<i>Roosevelt House Bulletin 6, no. 6</i>	Fall 1946
1	7	<i>Roosevelt House Bulletin 6, no. 10</i>	Fall 1948
1	8	In Memory of Corrine Roosevelt Robinson, September 27, 1861-February 17, 1933, Part 1	undated
1	9	In Memory of Corrine Roosevelt Robinson, September 27, 1861-February 17, 1933, Part 2	undated
1	10	In Memory of Corrine Roosevelt Robinson, September 27, 1861-February 17, 1933, Part 3	undated
2	1	<i>Roosevelt House Annual</i>	1950
2	2	<i>Roosevelt House Annual</i>	1951
2	3	<i>Roosevelt House Annual</i>	1952

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
2	4	<i>Roosevelt House Annual</i>	1953
2	5	<i>Roosevelt House Review 2, no. 6</i>	Fall 1948
2	6	<i>The Roosevelt Quarterly 1, no. 2</i>	Summer 1923
2	7	<i>The Roosevelt Quarterly 1, no 3</i>	Fall 1923
2	8	<i>The Roosevelt Quarterly 10, no. 4</i>	Spring 1933

Appendix A: Correspondents Listing**(A)**

Achelis, Miss Elizabeth
 Adams, Mrs. William Crittenden
 Aldrich, Mrs. Winthrop
 Aldrich, Harriet
 Alexander, Mrs. Charles B.
 Alexander, Mrs. Henry Addison
 Alsop, Mrs. Joseph Wright
 Ambrose, Mary
 Andrews, Mrs. George Clinton

(B)

Bacon, Mrs. Robert
 Bacon, Mrs. Francis McNile
 Baird, Mrs. Frederick H.
 Barbour, Mrs. William [Julia Adelaide]
 Barlow, Miss Arleen G.
 Barrows, Mrs. Ira
 Baylies, Mrs. Edmund L.
 Beard, Daniel C.
 Becker, A. Marie
 Belknap, Mrs. Reginald R.
 Bell, William Webb
 Belmont, Mrs. August
 Bergman, Allen
 Bestor, Mrs. Arthur E.--
 Chautauqua Woman's Club
 Blakely, Mr. Gilbert S. --
 The Evander Childs High School
 Blanchard, Mrs. John Osgood
 Bloom, Edwin D.
 Bogue, Anna
 Bond, Genevieve --
 Marinobel Smith and Associates
 Bossom, Mrs. Alfred C.
 Bowen, Clarence Winthrop
 Bradshaw, Henry
 Brandegee, Edward S.
 Brewster, Robert S.
 Brezey, Mrs. Richard DeWolfe
 Bridgman, Mrs. Oliver B.
 Brooks, Mrs. Frank W. Jr.
 Brown, Mrs. William Reynolds

Brown, Charles S.
 Brownson, Rear Admiral Williard H.
 Bryan, Mrs. Charles A.
 Bryant, Mrs. Russell W.
 Bullock, Mrs. Calvin
 Burden, Mrs. James A.
 Bums, H.H. --
 J .H. Small & Sons
 Byrd, R.C.--
 Byrd Antarctic Expedition

(C)

Cannon, Mrs. Henry White
 Cantine, Mrs. Charles F.
 Carnegie, Mrs. Andrew [Louise W.J]
 Carter, I. Ridgely
 Cater, Harold Dean
 Chadbourne, William M. --
 Chadbourne, Hunt, Jaeckel &
 Brown
 Chadwick, Elbridge Gerry
 Chandler, Mrs. Randolph E.
 Childs, William Hamlin
 Chubb, Mrs. Percy
 Chubb, Henden
 Clarke, Mr.
 Colby, Everett
 Colgate, Mrs. Romulus
 Collins, Mrs. John Hall
 Cook, Alfred A.
 Coolidge, Calvin
 Cooper, James Fenimore
 Cowles, Anna Roosevelt
 Cowles, W.H.
 Crosby, Miss Clarita F.
 Cross, Mrs. C. Vanderbilt
 Cutting, Mrs. William Bayard
 Cutting, R. Fulton

(D)

Damrosch, Walter
 Darling, Jay N.

Day, Mrs. Henry Arnold [Jessie W.]
 de Koven, Mrs. Reginald
 Dean, Charles Ray
 DeForest, Julie Morrow
 Delafield, Lewis L.
 Delano, William Adams
 Demorest, Mrs. William Curtis
 Derby, Mrs. Richard [Ethel]
 DeWitt, Robert
 Dike, Mrs. Norman S.
 Dodge, Cleveland H.
 Dommerich, Mrs. Otto L.
 Dorsey, R.M. --
 M.H. Treadwell Company, Inc.
 Drinkwater, Florence

(E)

Elmhirst, Mrs. Leonard K.

(F)

Field, Mrs. William B. Osgood
 Fiske, Redington
 Fletcher, Mrs. Walter D.
 Friessam, Colonel Michael--
 B. Altman & Company
 Frissell, Dr. Lewis Fox
 Frothingham, H.L.

(G)

Gaffer, Felicia
 Gaines, Mrs. John Strother [Edith Livingston]
 Gallatin, Mr. --
 Department of Parks
 Gannett, Mrs. Robert Tileston
 [Sarah Alcher? Derby]
 Gannon, Miss N.S.
 Garfield, James R.
 Gerdes, John --
 Gerdes & Montgomery
 Gilbert, Mrs. Cass
 Goldstein, Herbert S.
 Greenfield, Gordan K.

Greenway, G.L?
 Grier, John P.
 Griffin, E. Floyd
 Griffith, William
 Grosset, Mrs. Alexander S.
 Guggenheim, Murray

(H)

Hagedorn, Hermann
 Haight, Mrs. Sherman Post
 Halstead, Mrs. J. Morton
 Hamlin, Mrs. Chauncey J.
 Hamlin, Chauncey J.
 Hammond, Mrs. John Henry [Emily V.]
 Hampden, Walter
 Haney, Harry S.
 Harbord, Major General James G .
 Harding, Mrs. Warren G. [Florence King]
 Hartwell, Mrs. John A. [Mary B.G.]
 Hays, Hon. Will H.
 Haywood, Rosemary
 Henderson, Norman
 Hepburn, Mrs. A. Barton [Emily E.]
 Hepzler, Theodore --
 Fifth Avenue Bank of New York
 Herbert, Mr. Thomas J.
 Higginson, Mrs. James J.
 Hillhouse, Miss Sylvia R.
 Hillhouse, Charles Betts
 Hitchcock, Mrs. Thomas
 Hitchcock, Mrs. Ripley
 Hooker, Miss Barbara Ferry
 Hooper, Mrs. Emma P.
 Hoover, Lou Henry
 Hubbard, Mrs. W. Hustace
 Hughes, Charles Evans
 Huntington, Archer M.

(I)

Iselin, Mrs. Adrian
 Ives, A.E.

(J)

Jackson, Arthur H.

Jackson, Mrs. Frederick W.
 James, Mrs. Oliver B.
 Jennings, Mrs. Oliver Gould
 Johnston, Mrs. Gordon
 Jones, Earle W.

(K)

Kahn, Otto H.
 Kean, Mrs. Hamilton Fish.
 Keiser, Mrs. George B. [Mary]
 Keller, Albert --
 Ritz-Carlton Hotel
 Kelley, Robert Weeks
 Kelly, Joseph G. --
 Hawkins, Delafield & Longfellow
 Kennedy, Mrs. John S.
 Kimberley, Mrs. A.V.H.
 Kinnicutt, G. Hermann
 Kissel, Mrs. Gustav E.
 Kurke, George S.

(L)

Lambert, Mrs. Alexander
 Lamont, Thomas W.
 Lanford, Anna M.
 Laude, L.K.
 Lawrence, Mrs. John W.
 Lengyel, Cornel
 Livingston, Mrs. Goodhue
 Loeb, Mrs. William [Katherine]
 Longfellow, Mrs. Frederick W. [Julia]
 Lyon, Leland H.

(M)

Mackay, Mrs. Clarence H. [Anna C.]
 MacKaye, Miss Christina
 Magee, Miss --
 Argent Galleries
 Magnusson, Oscar M.
 Mali, Mrs. Pierre [Frances L]
 Markloff, Mrs. Frederick
 Marquand, Mrs. Henry
 Mason, Miss A.M.

Mason, Mary G.
 Matthews, Miss Dorothy
 McCoy, Major General Frank R.
 McDowall, Mrs. King [Elizabeth]
 McMurray, Floyd I.
 McWilliams, Miss Margaret
 Meeker, Miss Madeline
 Menken, S. Stanwood
 Merritt, Mrs. Edward Reeve
 Metcalf, Mrs. Bryce
 Metcalfe, Miss Henrietta
 Meyer, Julius [Uncle Julie]
 Miller, Mrs. Nathan
 Mizwa, Stephen P. --
 The Kosciuszko Foundation
 Moore, Miller --
 Bankers Trust Company
 Morawetz, Mrs. Victor
 Morgan, Miss Anne
 Morrow, Mrs. Dwight W.
 Mortimer, Stanley
 Morton, Mrs. Paul
 Murray, I. Archibald
 Mutchler, Frank --
 New York Trust Company

(N)

Nast, Conde
 Neu, Kathryn M.
 Newberry, Barnes
 Newberry, Phelps
 Newberry, Mrs. Truman H.
 Nicholson, A.W.
 Noe, Lewis H.
 Noe, Sydney P. --
 American Numismatic Society

(O)

Olin, Mrs. Stephen H.
 Oppenheim, C.J. --
 Jay-Thorpe, Inc.
 Oppenheim, Mrs. Laurent
 Osborn, Mrs. H. Fairfield
 Osborn, William Church
 Osmond, Viola

(P)

Palmer, Mrs. Florence
 Parish, Mrs. Henry
 Parsons, Mrs. James Russell
 Parsons, Robert W. --
 Bankers Trust Company
 Pavenstedt, Adolf J.
 Pavenstedt, Mrs. Aldolf J.
 Perkins, Mrs. George W.
 Poli, Miss Irene H.
 Pond, Miss Ellen J.
 Pope, Theodate
 Post, George B.
 Preston, Mrs. Thomas Lex Jr.
 Prince, Mrs. Benjamin
 Pyne, Percy R.
 Pyne, Mrs. Moses Taylor

(R)

Ray, Reverend Randolph
 Reid, Mrs. Whitelaw
 Reid, Elizabeth M.
 Richards, Sterling S. --
 Madison Avenue Baptist Church
 Riddle, Theodate Pope
 Riddle, Mrs. John Wallace
 Riker, Samuel
 Robb, Mrs. Nathaniel Thayer
 Robinson, Douglas
 Robinson, Mrs. Douglas
 [Corinne Roosevelt]
 Roche, Mrs. Spencer S. [Emma C.]
 Roosevelt, Mrs. Franklin D. [Eleanor]
 Roosevelt, Edith K.
 Roosevelt, Mrs. Ralph M.
 Roosevelt, Mrs. Theodore Jr. [Eleanor B.]
 Roosevelt, Mrs. Theodore Sr.
 Roosevelt, Theodore
 Roosevelt, Theodore Douglas
 Roosevelt, Theodore Jr.
 Roosevelt, Grace
 Roosevelt, Helen
 Ryerson, Mrs. Arthur

(S)

Satterlee, Herbert, L. --
 Satterlee and Canfield
 Schermerhorn, Mrs. Arthur F.
 Scott, Charles R.
 Scribner, Mrs. Arthur H.
 Scribner, Charles
 Seuffert, Mr. George Jr.
 Sherrill, Mrs. Charles H.
 Shippen, Miss Frances W.
 Silvester, Mrs. Maurice
 Sims, Rear Admiral William Sowden
 Siras, Mrs. George ill
 Skinner, Mabel
 Skofield, Ray L.
 Sloan, Benson Bennett
 Smith, Mrs. William Easton
 Smith, Millard --
 National Wildlife Federation
 Smith, Howard, C.
 Smith, St. John
 Smith, Mrs. Albert D.
 Stephan, Elizabeth M.
 Sterry, Fred
 Stewart, R.O.
 Stimson, Mrs. Henry L. [Mabel W.]
 Stimson, Henry Lewis
 Stobbe, Mrs. Paul
 Straus, Mrs. Roger W.
 Sullivan, Katherine

(T)

Tailer, Mrs. C. Harding
 Tamblyn, George O.
 Tappe, H.P.
 Taylor, Myron C.
 Thompson, Colonel
 Thompson, Mary G.
 Thurber, Mrs. Francis B. Jr.
 Tilney, Mrs. I. Sheldon
 Tod, Mrs. J. Kennedy
 Todd, James W.
 Trevor, Miss Emily
 Trow, Mrs. Cora Welles
 Trowbridge, Mrs. S. Breck P.

Twombly, Miss Ruth V.
Twombly, Mrs. Hamilton McKean
Tyng, Lucien Hamilton

(V)

Vanderbilt, Cornelius
Vanderbilt, Mrs. Frederick K.
Visscher, Mr.
von Haab, Margaret

(W)

Wadsworth, Mrs. William Austin
[Elizabeth G.]
Waid, Mrs. Dan Everett
Warburg, Mrs. Felix M.
Warren, Mrs. Whitney
Webb, Mrs. William Seward
Webb, Lila Osgood
Webster, Mrs. Rawlings
Weekes, Frederic Delano
Weinberg, Perry A. --
 Sales & Company
Wellman, Miss Rita

Wescott, Samuel L.
Westfall, Mrs. John Van Etten
Wetmore, Miss Maude K.
White, Mrs. Henry [Emily Vanderbilt]
Whiting, Mrs. William S.
Wilcke, Charlotte D.
Willcox, Mrs. William R.
Williams, Mrs. Clarence C.
Wilmerding, Mrs. Lucius K.
Winthrop, Mrs. Robert
Winthrop, Mrs. Beekman
Witherbee, Mrs. Frank Spencer
Wood, Mrs. Henry A. Wise
Wood, St. John --
 Udall & Ballou
Wood, Miss Elizabeth Ogden

(Y)

Young, Mrs. A. Murray

(Z)

Zabriskie, Edward Cornell
Zovluck, Dr. B.

Appendix B: Women's Roosevelt Memorial Association Staff in 1922*Honorary President*

Mrs. Leonard Wood

Honorary Vice Presidents Mrs.

Robert Bacon Mrs. Joseph

H. Choate

Mrs. William Bayard Cutting

Mrs. James T. Leavitt

Mrs. Thomas Jex Preston, Jr.

Mrs. Whitelaw Reid

Mrs. James Roosevelt

Mrs. Elihu Root

Miss Louisa Lee Schuyler

Mrs. Robert Winthrop

Vice Presidents

Mrs. Henry A. Alexander

Mrs. William Curtis Demorest

Mrs. Henry A. Wise Wood

Mrs. James Russell Parsons

Mrs. Alexander Lambert

President

Mrs. John Henry Hammond

Secretary

Mrs. Charles A. Bryan

Treasurer

Mrs. A. Barton Hepburn

Board of Directors

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